PASS/FAIL GRADING REQUEST FOR NON-BOOTH STUDENTS

Booth students should contact their Program Office for forms and instructions.

The deadline for submission is **Friday, Week 4.**
Email the completed form to the Booth Registrar’s Office: boothregistrar@lists.chicagobooth.edu

<table>
<thead>
<tr>
<th>Student’s Name</th>
<th>Student ID</th>
<th>□ Graduating this quarter</th>
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<tr>
<th>Course and Section #</th>
<th>Instructor</th>
<th>Year</th>
<th>□ autumn □ winter □ spring □ summer</th>
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Please read carefully the following conditions before signing.

**Faculty Grading Policies**
Some faculty stipulate in their online course description and/or syllabus that their course may not be taken for Pass/Fail grading. Exceptions are not granted. Students should verify if the course is Pass/Fail eligible via the Booth course search tool.

**Deadline for Pass/Fail Grading Election – Friday of Week 4, Current Quarter**
- Students may rescind a Pass/Fail grading request within this deadline; thereafter, the request is permanent.
- Faculty members are not informed of students taking their course for Pass/Fail grading until they access their online grade sheets at the end of the quarter.

______________________________  ____________________
Student’s Signature             Date
(If submitting electronically, please type your name above)