Before you connect your Android device to Gmail, you need to remove the Booth Exchange account.

Prior to removing the Exchange account, save any email from a computer / Outlook connection so you will have it after you create the new Gmail connection.

If you are forwarding your Booth email to another email account like Yahoo, MSN, Hotmail, Gmail or any other email provider to get your Booth Email you **do not** need to delete the account before adding the Gmail account.

If you delete the account, you will no longer receive email on your mobile device and will need to reconnect to get email.

### Remove your Existing Booth Email Account

Prior to adding your Gmail account to your Android device, you need to remove the existing account.

1. In Gmail, touch the Hamburger menu.

2. Touch the **Settings** link.

3. Touch **Manage accounts**.
4. Touch the account to remove.
5. Touch **Remove Account**.
6. Touch **Remove Account** again.
Connect your Android Mobile Device to Gmail Email

1. Touch the Gmail icon.
2. Touch the Hamburger menu on the top left.
3. Touch the **Settings** link.
4. Touch Add account.
5. Touch Google.
6. Enter your device pin, if requested.
7. Sign in with your Booth Gmail account preferred Email address.
8. Booth manages your email account screen touch Accept.

9. Login to Shibboleth with your CNetID and password.

10. Touch Send me a Push.
11. Approve the push.

12. Your Gmail email account has been added to your device.